

Lancashire Archery Association

Minutes of the committee meeting held on Saturday 4th November 2023 at 3.30 pm

Venue: Shevington Methodist Church, Gathurst Rd, Shevington, Wigan.

Present: Jean Stretton RS, President, RCA; Graham Burrows GB, Chair, High Elm A; Angela Kellet AK, P&S; Roger Stretton JS, RCA; Lorraine Morris LM, SPOC, P&S; Phil Morris PM, P&S; David Kellet DK, P&S; John Caswell JC, TO Clout, Blundellsands A; Helen Brown HB, Senior Team Manager, P&S; Kim Doherty KD, Auditor, P&S; Joanne Proctor JP, LAA TO, Blackpool B; John Abrahams JA, B of Skelmersdale; Geoff Tittensor GT, Chorley B; Josh Green JG, Chorley B; Harlie Mason HM, Clout Officer, Chorley B; Gaynor Moorhouse GM, CCO, Eccles AC; Mark Leach ML, Webmaster & Records Officer, Eccles AC; Philip Taylor PT, RCA, Andrew Taylor AT, RCA; Paul Sykes PS, Junior Team manager, Blackpool B; Di Clarke, DC, P&S; Peter Clarke PC, P&S; Rod Lyons RL, Mossley Hill; John Woollam JW, Mossley Hill; Barry Marsden BM, Mossley Hill.

Minutes taken by: Jude Lane (JL), LAA Secretary, Eccles AC

1. Apologies for absence:

Philip Taylor PT, RCA, Andrew Taylor AT, RCA; Shaz Maris, Eccles AC; Sheila Jaeger, Eccles AC; Yvonne Stead, RDO, AGB; Zara Longlands, Safeguarding Officer, Eccles AC; Lynne Winsland, Phoenix B; Thea Moores, Lancaster Uni; Paul Tittensor, Eccles AC; Simon Brown, Nethermoss.

2. Minutes:

All had received and read the minutes. Proposed as a true record by John Caswell, seconded by Joanne Proctor. All agreed.

3. Matters arising:

At the last meeting it was believed that we do not have a coach developer in Lancashire – DC informed the meeting that in fact we have 3 – Martin Speakman, Simon Stepto and Di Clarke.

JP will continue to source a suitable laser printer - **JP**

Retired Presidents bars to be engraved - **AK to action**

Viability of PDAs to continue to be looked at. **AK and PM to action**

4. Correspondence – Nil

5. Officers Reports

a) Chair's report

Having completed my first year in office it is apparent that the role is much more than overseeing a few meetings! That said it has been an interesting year. I would like to thank the committee members for their support and all the work that has been put in over the year behind the scenes, in particular I would like to thank Jude our secretary, without whom I think I would have found the position quite overwhelming.

The Lancashire weekend at Assheton was a success even though it was very hot on the Saturday and Sunday's shooting was cut short by a thunderstorm. The event also saw the

presentation of the **Fred Dillon Award** to Barbara Greg Grogan for services to Archery in Lancashire and also saw the first presentation of the Rodger and Jean Stretton award for services to Club Archery, which was awarded to Mark Murphy of Mossley Hill Archers, sadly Mark passed away in August.

The inaugural LAA Novice shoot was held at Eccles and was also a great success even though the weather was unkind on the day, but was well attended and appreciated by those taking part. It is intended that the shoot will “travel” around the county being hosted by volunteering clubs. The shoot was a Warwick round with an educational element explaining the whys and wherefores of the tournament setup, equipment inspection, scoring etc. Thanks to Lorraine for providing the entertaining and informative presentation, although I think her assistant (me) could have done a better job. Thanks to all those involved in organising the shoot. I understand Chorley have offered to host the next LAA Novice shoot.

There have been a number of events that I would like to have attended but unfortunately was not able to do so, for various reasons, I hope that I will be able to attend more events in the fourth coming year.

On a business front we have been busy updating the LAA constitution, to ensure it meets with current requirements and I would like to thank all those who have contributed to reviewing the now rather lengthy document, especially Tony Dodd of High Elm Archers who produced the original draft. Hopefully it will stand us in good stead for next few years, assuming the meeting opts to adopt the document.

Further work has been carried out to ensure our financial processes and expense protocols are appropriate and fit for purpose, this is an ongoing process but again I would like to thank everyone who has contributed to that process so far. I suspect there will be further work to be done.

Earlier in the year our CCO stepped down, however an opportunity presented itself and we have a new CCO designate in Gaynor Moorhouse who was co-opted onto the LAA committee in August this year.

Members will be aware that the Coaching Group has been inactive for quite some time so in the background we have been working to get an active coaching group operating in Lancashire again.

After discussions between the LAA and the LACG we believe we now have a way forward and the LACG have voted, at their AGM in October, to dissolve and become closely linked with the LAA. To this end we are looking to establish a Coaching Sub-Committee headed by the CCO. As part of the process the existing LACG assets will be in a separate account but will be included in the LAA annual accounts going forward. Quarterly reports will be submitted by the CCO.

We have agreed that those assets should be ring fenced for the development and support of coaching within Lancashire, any physical assets being made available for use by Lancashire clubs if needed. I believe this is a sensible approach as the coaching sub-committee will have

resources available to schedule activities without having to defer to the LAA management committee.

It has been an “interesting” time and while the dissolution of the LACG is not yet complete and there are still a few hurdles to overcome I am confident that this approach is the best way forward and as a result we will see a more active coaching group in the future, supporting the coaches and ultimately the archers of Lancashire.

I sincerely hope the membership will support this approach. I will quote Simon Steptoe who chaired the LACG AGM “we stand at a historic moment”.

Graham Burrows
LAA Chair

b) Treasurer’s report.

I have received affiliation fees from all the universities and most of the clubs. The NCAS fees have been paid up to date, for the forthcoming year.

The accounts for last year, have now been audited by Kim Doherty, so many thanks to Kim. Kim pointed out to me, a couple of small discrepancies, they have now been amended.

Everyone should have received a copy of the final accounts. I have asked Kim if she is happy to audit the accounts again next year and Kim has agreed to do it.

Expenses for the National County Team event and both NCAS inter-counties, have been paid out, which are reflected in the accounts attached.

Current Account Balance is: 29,846.63

includes petty cash (£19.71)

Thanks, Angela Kellet LAA Treasurer

Please see attachments

c) LAA secretary

It has been another busy year, with many changes for LAA. Working alongside Our ‘new’ chair, Graham and other Officers/members we have updated the Constitution, LAA Policies and the Expenses protocol, and are working on the integration of the LACG and the LAA. My thanks to all who have been involved.

The first LAA Novice shoot ran at Eccles AC in April, this was very successful and a format for future shoots will be on the LAA website. The 2024 shoot will be at Chorley Bowmen.

A couple of Lancashire shoots were cancelled, but we also had new shoots taking place eg the Wigan and Orrell Novice head to head. It was good to see the Joe Saxon shoot back, and held at Chorley Bowmen’s brilliant new facility.

NCAS continue to run Zoom meetings for specialist groups eg, Field, junior reps, safeguarding etc. Yvonne stead is very good at sending out emails with lots of information on what is happening and what is available – these tend to go to club secretaries, if you are not receiving them then you need to liaise with your club secretary/contact.

Retiring presidents will now receive an LAA badge and bar, past presidents who are still with us will also receive this badge and bar.

Once ratified, the LAA minutes now go onto the LAA website.

Just a quick word to acknowledge our archers success in open competitions – I leave it to our Team managers to give details.

Finally thank you to everyone who supports me in this role.

Jude Lane

d) Tournament Organiser

This year the LAA have organised four county tournaments. Indoor Championships, February, Preston.

Expenses £1540.55

Income £1508.

Overall loss £32.

LAA Outdoor Championships, June, Assheton. Expenses £878.12

Income £945

Profit to date £66.88

LAA WA 1440. September. Pendle and Salmesbury Expenses £869.80

Income £789

Loss to date £89.50

LAA Junior Outdoor Championships, June. Eccles. Expenses £555.90

Income £210

Loss £345.90

The figures for the 2 outdoor senior tournaments are incomplete because I haven't had the trophies back yet, so still have to pay for engraving.

This year was the first time that we have retained the trophies and arranged the engraving ourselves. The majority of trophies have been returned but I am still chasing one or two.

This year I wasn't to sure about costings of the competitions and we have made a slight loss on all of them so prices will have to go up next year.

For 2024

The Indoor Champs will be at Preston College on the 25th February. The main hall is a little tight for space so we are also hiring the small hall to store archers equipment. Cost £15 per adult £12 per junior. Entry form is on the LAA website.

As you know pre Covid the LAA weekend was always in June, the dates have been different since then for various reasons. Next year 2024 Assheton have agreed to host the full weekend so the WA 1440 will be on Saturday the 8th June, the LAA champs on Sunday the 9th June. Cost still to be decided.

The junior champs was very poorly attended this year, hence the large deficit. Next year we are going to hold it on Sat August 31st. This is the day before the Cheshire junior champs, and less likely to clash with national events. Again, cost tbd.

Joanne Proctor

e) Clout TO

Short report: we're looking to have the next Lancs Clout on Sunday 28th July 2024. Juliet is confirmed as Head Judge, and looking at (due to a few requests) making next year's a Metric clout.

John Caswell

f) Clout Officer

My plans would be to contact clubs through the winter to organise a monthly clout, a 'have a go programme' in the summer starting from around March when weather gets better. I also would like to organise a possible winter clout 'have a go' in the new year. Maybe as well create a video or two for the website to show what clout is all about.

Harley Mason

g) Junior Team Manager

Over the course of the year, we've held 6 Junior sessions. These sessions have been open to all Juniors. I was only recently able to obtain the number of Juniors in the county as of the 11th of October 23, we have 145 Juniors in Lancashire and 2 direct members through AGB. 2 of these members are young ambassadors helping promote archery. Of these 147 Juniors, we've averaged 12 archers at the sessions. Weve a further 6 sessions planned between November and April next year.

Saturday 11th of November 12-4 at Blackpool Bowmen Sunday 3rd of December 12-4 at Eccles

Location TBC Saturday the 13th of January 12-4

Sunday the 18th of February 12-4 at Spinners Mill

Saturday the 23rd of March 12:30-4:30 at Chorley Bowmen Location TBC Sunday 14th of April 12-4

When I started last year, the plan was to move about between clubs to try and introduce these sessions to other juniors, so that they could see what they were all about and meet some likeminded people. Whilst also getting some great archery coaching from a range of coaches about the county. It also benefitted these coaches being able to work along side each other and grow their knowledge.

There are currently discussions happening with NCAS, in regard to creating subgroups within the county, so that the juniors close by each other could train together. The sub-groups are as follows.

Lancashire:

Bridgefield - Blundellsands - Southport - St Helens - High Elm

Chorley - Archery World - Preston Grasshoppers - Wigan and Orrell – Skelmersdale – P&S

Nethermoss - Southport - Burscough - High Elm

Assheton Bowmen – Rochdale Company of Archers

Spinners Mill – Eccles – Moorside Archers

Number of clubs who like above need to link but not close to others: Blackpool/ Wyresdale

This was created by Yvonne, so clubs within 30 minutes of each other could be grouped and hold activities for Juniors. The issue we have around this is it's generally the same coaches running each of the sessions at the moment, and we obviously can't hold a session a month for each of these subgroups without more volunteers, and more communication between clubs.

Unfortunately following a recent turn of events with my family, I'm having to step down from this role. I can no longer give the time to this role that it requires and feel that I'm hindering the growth

of the county Juniors. I know that this will come as a surprise and will happily help anyone willing to take on the role.

Josh Green

h) Senior Team Manager

A successful year for LAA.

A new score submission form has been created and used by archers for team selection. This has been received well. Archers from across the county submitted scores to be considered to represent Lancashire at the National County Teams Championships and the NCAS Intercounties and the teams were selected based on the published criteria. We had several new faces on the team, which was great to see!

A summer training session was arranged to train archers in team matchplay. Archers found this very worthwhile. Thank you to coaches Craig Hobin and Vlada Priestman for their time and to Eccles Archery Club for use of their facilities.

The National County Teams Championships at Lilleshall in September saw the team having a lot of fun together and brought some well-deserved success too. After a day of qualification and team matches on Day 1, SILVER went to our Women's Barebow and Men's Longbow teams, while the Women's Recurve Team won BRONZE. Day 2 was very wet and windy and was cut short after the Mixed Team matches had started. The results were worked out based on what had been shot over the weekend and results were released a few days after the event. In the Overall awards the county won SILVER in Barebow and Longbow. Notably, at this event, Barebow archer Evie Finnegan set a new U18 UK and European Record for the Barebow WA50 round with a magnificent score of 568!

The NCAS Intercounties in October 2023 was a windy affair up in Ashington Northumberland. However the team did what we went to do and won many trophies: Overall County Team, Overall Recurve Team, Overall Barebow Team, Men's Recurve Team, Women's Barebow Team, Men's Barebow Team, Recurve Team Cheshire v Lancs v Yorks, Recurve Team Cheshire v Lancs. Tim Smith won Individual Recurve Man highest score and Hamish Freeman won Individual Longbow Man highest score. Very well done to everybody! That was a tough shoot.

The county desperately need Longbow ladies to submit scores and compete for the team. At both events this year our Longbow Men were leading by a long way but overall the Longbow team lost due to us having an incomplete team.

The Squad now have new shirts, which the vast majority of archers have bought, wearing them with pride. The shirts look great along the shooting line, I have had lots of compliments on them from archers from Lancashire and beyond. There is no missing the Lancashire archers at comps!

A large LAA Flag has been purchased for the team matches so our archers could hold it on the podium and for team photos, this has gone down well very with them!

Congratulations to Squad members for their individual success this year, notably Dan Kilgallon for becoming the 2023 National Tour Champion, Evie Finnegan for becoming 2023 Junior Master Champion, Hallie Boulton for winning Bronze at the World Youth Championships and Helen Taylor, Paul Tittensor, Wendy and Mike Aubrey for winning a plethora of gold silver and bronze medals at the European Masters and Kim Doherty for reaching the National Tour finals for the second year running.

Finally, I wish to thank every team archer for their hard work and enthusiasm at the events, squad members for their dedication at our training sessions, our Squad coaches and everybody who came along to support our archers and everyone who submitted scores for selection. All of this has made my first year as Team Manager a delight.

Helen Brown

i) County Coaching Officer

Since my appointment as CCO I have been kept busy.

I have attended several meetings.

- Initial meeting with Lancashire Archery Coaching Group 9/8/23
- Meeting with Lancashire Archery Association. 11/8/23
- Meeting with Yvonne Stead 11/8/23.
- Meeting with NCAS regional officer plus others. 25/9/23, a document re renewing coaching licenses was in the process of being produced. The coaching conference was also discussed.
- Meetings between Reps from LACG and Reps from LAA to produced. The coaching conference was also discussed.
- Meetings between Reps from LACG and Reps from LAA to produce the Terms of Reference for the Lancashire Coaching Sub Committee. At these meetings a draft document was produced to be agreed at this meeting and the LAA AGM on 4/11/23. These meetings took place on 3/10/23 and 19/10/23. This has taken a lot of work, and I would like to thank Di Clarke, Simon Stepto, Joanne Proctor, Jude Lane, Graham Burrows and Phil Morris for their invaluable contributions.
- The LAA Coaching Subcommittee Terms of Reference were produced and sent to Graham Burrows.
- I have emailed all Lancashire coaches introducing myself and giving some information re renewing licenses.
- I have answered several queries re renewals.
- Emailed renewals onto the panel.
- Downloaded list of lapsed coaches. My next job is to contact them.
- I have worked with individuals completing their license renewal forms.
- I have produced minutes and sent them out for the meeting that took place on the 19th October 2023. The Lancashire Archery Coaching Group was dissolved at this meeting. (This process should be completed by the end of November 2023.)
*Notes from these meetings are available for anyone who needs them, contact gaynorm18@icloud.com

Gaynor Moorhouse

j) Records Officer

“Steady as She Goes.” Many records, about 80, mainly from the usual suspects.

The 50+ records seem to be going well as claims are coming in. I think archers are coming to understand what the rules are. (Thanks again to Phil Morris who has been an excellent person to talk to when issues arise.)

Certificates will be given out at the LAA Indoor Championships, as in previous years.

Mark Leach

Webmaster

The website has received about 16,000 visits from 1st Jan 2023. More than half are from mobile devices. By far the most popular page is the 2023 Tournaments in Lancashire page.

There have been updates to the home page, News Section: mainly reports of success of the LAA County Teams, the opening of the new Chorley clubhouse and death notices (Mark Murphy, Peter Fell & Ron "The Bish" Bishop).

The "About" section has been populated with more documents & policies.

Mark Leach

k) SPOC

Sadly, this year as many of you will know we lost a valued member of our Judging team with the death of Mark Murphy earlier this year.

Another two of our Judges have decided to retire this year, Chris Platon and Colin Mudd were presented with a small memento from LAA to mark to thank them for their service to LAA and Judging.

Although 2023 has been a busier year for judging the numbers of shoots are increasing but with fewer numbers of archers. Sadly still a few shoots were cancelled due to lack of entrants.

Juliet Spedding has passed her regional exam last year and completed her practical assessment to become a Regional Judge.

Christine Roberts passed her county exam last year and completed her assessment to become a County Judge.

In addition to our existing candidate Judges Philip Taylor has joined us as a Candidate Judge and has already joined us on a number of shoots.

We are encouraged by the increasing use of the lanseo scoring system in the county. It appears popular with the athletes and can speed up the accuracy of results production.

A number Judges attended the Regional Judge Conference in Wetherby. This conference was well attended by Judges again this year.

Lancashire now has 9 judges, 1 National, 2 Regional, 2 County and 4 candidates.

We are on the lookout for new judges and are willing to conduct AGB Judge taster sessions at any time.

We look forward to increasing numbers of Archers attending an increasing number of shoots next year.

Phil Morris

l) Safeguarding Officer

We are still in the process of ensuring that all Welfare officers for each club are listed on Sports 80, this is a requirement from AGB: the current outstanding club is St Helen's, who have a Welfare officer but they haven't responded to any communications to get this listed on Sports 80.

AGB are running more courses now which are designed to support clubs, from safeguarding to Lower Level Concerns and how to resolve them. All Welfare Officers will be encouraged to join these sessions in order to provide them with as much information and increase their knowledge.

Nothing else to report.

Zara Longlands

m) Field Report

I've had a busy year as part of the NCAS field sub group and the AGB field consultation group.

Both groups are working to advance and promote field archery through both NCAS and the UK.

A large part of this, and the most directly relevant to LAA is work to bring Field archery to more grass roots and target archers.

As part of this I will be holding field try out sessions at Mouldsworth, Cheshire early 2024. In the new year I will advertise these.

In addition the AGB consultation group is currently working on producing field introductory sessions to target clubs which I hope to introduce to LAA clubs in the coming year.

This year LAA archers have successfully attended a number of field tournaments bringing home a number of medals including at the NCAS championships and further afield at the European masters games in Finland bringing back medals of all 3 colours.

Paul Tittensor

n) RDO

NCAS Subgroups:

This year I have been involved in creating a number of subgroups with Andrew Neal (NCAS Chair) to support the development across the region.

The five subgroups are:

- Chairs
- Field

- Flight
- Safeguarding
- Youth

All have been set up to support the development of each area across all of the counties and enable open dialogue/ communication. We currently have representatives from each county working together on these groups.

Key highlights to date from the above subgroups are:

- Development of an information point for all club and county Welfare officers on the NCAS website with all policies and guidance links. Delivery of topic discussions and upcoming Time to Listen training.
- Field taster sessions are being finalized across all counties and details for Lancashire, will be shared by Paul in due course.
- Flight in club taster sessions – two clubs in Lancashire have expressed interest in this and this will be organised for spring.
- NCAS wide youth postal league – send directly to all clubs that have juniors within them. We will assess the numbers signed up over the next week to see whether we direct message parents/ guardians also.

An NCAS wide survey of all archers to understand what competitions they would like to see across counties and also regionally.

CCO/ RCO/ CD Meetings

These continue to take place on a quarterly basis with all CCO's and CD's from across NCAS coming together with Danny (RCO) and I and discuss a number of things which Gaynor will be able to update on.

The next Coaches conference is scheduled to take place on the 21st January in Barnsley. Danny and I will be sending out further information and how to book later this month.

Project Rimaya:

The project delivery in Burnley continues to develop and grow. We have a number of the madrassah's that have become Archery School clubs and are regularly delivering within the Madrassah settings as part of an Active Madrassah wider project.

We have started working in Preston, with a launch event supported by Bowmen of Pendle and Salmesbury and Wigan and Orrell Archers coaches – thank you! Here is a link to the event write up and also the video that has been created to showcase the work:

<https://startarchery.co.uk/article/delivering-archery-to-madrassahs-in-lancashire>
[https://startarchery.co.uk/start-my-journey/archery-in-schools/project-rimaya-empowers-muslim-communities-through-archery#:~:text=Project%20Rimaya%20\(the%20Arabic%20word,which%20is%20significant%20to%20them](https://startarchery.co.uk/start-my-journey/archery-in-schools/project-rimaya-empowers-muslim-communities-through-archery#:~:text=Project%20Rimaya%20(the%20Arabic%20word,which%20is%20significant%20to%20them). – the video is located towards the bottom of the page.

I am currently working with Krimz Girls in Bolton in addition to Winter Hills Archers about the possible delivery there also with a possible Active Madrassah initiative created there also.

Clubs:

I am providing support on a one to one basis when contacted by clubs. The topics of conversation to date include:

- Lease queries
- Constitution queries
- Facility hire queries
- Safeguarding (qualifications and general)
- General club issues/ support needed

Club Updates – these continue to be created and provide information on a regular basis around a number of things which are updates on funding opportunities/ initiatives/ various subgroup information so tasters/ topic discussions etc. These are mainly sent out by email but I also undertake video updates also.

Club catchup with RDO

The numbers at recent update sessions have declined so as a result, I am reviewing these and will share whether they continue in the same format in due course.

Playing Pitch Strategy

I am currently engaged in a number of playing pitch strategies across NCAS, from a Lancashire prospective, this would be Blackpool and lead by the council.

Yvonne Stead

o) NCAS Rep

Next NCAS meeting is November 11th 2023

300 arrows were donated for use in Flight have a gos. A video will be available in 2024

Field taster sessions to be run thro 2024

Junior postal league has gone live

6. Zoom license. An email was sent prior to the meeting asking for yes or no , on whether to continue paying for the Zoom license. 12 for yes and 1 for no.
Proposal to keep the Zoom license – proposed – GB, Seconded – LM. All agreed. **ML to action**
7. The updated Expenses protocol: - the main change was to stop paying entry fees, mileage and accommodation for the Lilleshall and Intercounties shoot, and simply pay the entry fees and a flat £50 per person per shoot. A lot of discussion took place around need to spend money at grass roots level as well as 'elite' level. However, it was felt that more information was needed on exactly what was the cost this year, and on what money comes into LAA each year. Until we have this, we cannot make a decision on how to change the protocol. It was noted that some counties pay nothing, but that they sometimes do not have archers willing to shoot.
It was proposed that figures needed to be looked at and the findings brought back to the next meeting. Proposed – JW, seconded - BM

JL to work with AK to get a full breakdown of costs, then arrange a meeting. To include Senior and Junior Team managers.

8. The meeting was informed that the TO expenses page has been updated as per the last meeting – mileage has been increased and hire of toilets has been added. **ML to update the LAA website**
9. LACG and LAA – After several successful meetings, and the writing of Terms of Reference an agreement has been reached between the two groups. The terms of Reference were accepted by the LACG. LAA were asked to accept these – Proposed by GB, seconded by AK. All in agreement except for one abstention.

The LACG will be dissolved, and a new Subgroup will be set up by CCO GM.

There will be financial accountability to LAA, but the subgroup will run its own finances. **GM to action.**

10. LAA Novice shoot. What is a novice in terms of this educational shoot. Lots of discussion. The shoot to be called the LAA Introduction to Competitions shoot. To enter an archer must NOT have competed at a judged/record status shoot. Entry fees to be £5 for seniors and £3 for juniors (per round) Updated Format to be put on the LAA website – a copy to be sent to GT asap as Chorley B. are to host next year's shoot. **JL to action. ML to update website**
11. It has been suggested that a list of Field Party Volunteers be set up – some clubs struggle to get enough help to run competitions. Discussion took place over the feasibility of this – generally it was felt it would be difficult to set up and giving remuneration (mileage?) could present problems as other volunteers don't get any. One solution was that any club struggling to get help should contact LAA Secretary and they would put out a call to clubs in that area. Paying mileage was suggested, but members from the home club (who may also travel a distance) wouldn't be being paid. It was felt that each individual club could decide what they wanted to do eg. Provide lunch
12. Meeting days and times – it was suggested that several Officers are archers who attend competitions most weekends and so are unable to attend the LAA Meetings. One solution could be to have 2 Saturday meetings in the 'off' season, and 2 weekday evenings in the outdoor season. People who work thought this might be a problem. Zoom meetings were suggested – some people don't like them, also can be difficult with a large group – no banter. The meetings are often used for folk to meet and chat with other clubs.

In order to move forward on this, it was suggested that a trial take place next year. Feb and Nov meetings on Saturdays. May meeting on Weds evening and Aug meeting via Zoom. All agreed. **JL to action.**

13. AOB

ML discussed the possibility of exploiting more of the capabilities of the Square Space environment that is used to design and host the LAA website.

The SquareSpace environment is very powerful, and we are only using a small part of its potential. For example, I added a gallery of photos from the LAA Indoor Championships in February.

SquareSpace includes a shop function. I have been *playing* with adding Tournament Entries to a shop, and it looks as if this should work well. However, there are two issues:

To get the shop to work, LAA will have to move from a “Personal Plan” at £144 per year to a “Business Plan” at £204 per year.

Using this plan, SquareSpace take a 3% cut on all shop sales.

There are other advantages with the “Business Plan”, including that multiple people can work on the website.

ML proposed that we upgrade to a business account, seconded by GB.

All agreed.

AT informed the meeting that RCA have finally purchased the land for RCA. Discussions are going ahead for development of the site – we wish them every success.

We have sadly heard of the passing of a Don Gardener who was a member of John O’Gaunts B. **RS to ask Margaret Smith to write an obit, to go onto the LAA website.**

JL informed the meeting that John Davnall unexpectedly passed away last week. John was known to many Lancashire archers as he was a judge for some years. **An acknowledgement will go onto the LAA website. JL and ML to action**

14. Date and time of next meetings – 2024

Saturday February 3rd - 2.00 to 4.00pm Shevington

Wednesday May 8th - 7.00 to 9.00 pm Shevington

Wednesday August 7th – 7.00 to 9.00 pm Zoom meeting

Saturday November 2nd - 2.00 to 5.00pm Shevington. AGM + ordinary meeting

Meeting closed at -16.32

Action plan following LAA Committee Meeting – November 2023

Action	Responsibility	Date	Date completed
Purchase and engraving of past Presidents badges	Angela Kellet	04 11 2023	
Viability of using PDAs	Angela Kellet, Phil Morris	04 11 2023	
Update of Expenses protocol	Jude Lane	04 11 2023	First meeting held on 22 11 2023
Update to TO expenses page	Mark Leach	04 11 2023	Completed December 2023
Update to 'Novice' shoot info	Jude Lane, Mark Leach	04 11 2023	Completed December 2023
Meetings for next year – incl zoom meeting	Jude Lane	04 11 2023	Completed – dates agreed with Shevington November 2023
Obituaries	Jude Lane, Mark Leach	04 11 2023	Completed -Obituary page on website January 2023