

*These minutes were ratified at the 2023 AGM*

# Lancashire Archery Association

## Annual General Meeting

Held on Saturday 30<sup>th</sup> October 2022  
At Shevington Methodist Church, Gathurst Road, Shevington, Wigan  
Meeting started at 2.00pm

Present: Roger Stretton RS, President, RCA; Andrew Rowe AR, Chair, Assheton B; Roy Samples RSP, Burscough A; Kim Doherty KD, Auditor, P&S; Graham Burrows GB, High Elm A; Yvonne Stead YS, RDO AGB; Mark Leach ML, Records and Webmaster, Eccles AC; Angela Kellet AK, Treasurer/TO, P&S; Jean Stretton JS, Rochdale C of A; David Kellet, DK, P&S; Paul Tittensor PT, Senior Team Manager, Eccles AC; Mark Murphy MM, Mossley Hill; Barry Marsden BM, Mossley hill; Elaine Muncaster EM, AGB; Joshua Green JG; Chorley B; Harlie Mason HM, Chorley B; Joanne Proctor JP, Junior Team Manager, Blackpool B.

Minutes taken by : Jude Lane, JL, Secretary, Eccles AC

### **Agenda:**

1. Apologies for absence  
Simone Smith SS, P Grasshoppers; James Smith SM, P Grasshoppers; Thea Moores TM, Lancaster Uni; Helen Brown HB, P&S; Simon Brown SB, Nethermoss; John Caswell JC, Clout TO, Blundellsands; Andrew Taylor AT, Rochdale C of A; Rod Lyons RL, Mossley Hill; John Woollam JW, Mossley hill; Lorraine Morris LM, P&S; Phil Morris PM, SPOC, P&S; Roxanne Prime RP, Clout Organiser, Eccles AC; Garry Partington GP, CCO, Eccles AC; Zara Longlands ZL, Eccles AC.
2. Approval of the AGM minutes from 6<sup>th</sup> November 2021  
All had received and read the minutes. Proposed as a true record by ML, Seconded by RSP. All agreed
3. Matters arising from those minutes  
No matters arising.
4. To receive the **Chairman's report**

Firstly, thank you all for being here today. I have enjoyed my term in the chair, even if it did become a little stretched due to Covid. I do still care about the future of LAA and so would like to offer my full support to the new chairperson, as I'm hoping you all will.

I would like to thank all the other committee members that I've served alongside for the hard work that they have put into their respective roles, and in particular Phil, Lorraine and Jude for all the extra work that they've taken on outside of their normal committee roles.

I would also like to give a special thank you to Roger Stretton who while no longer being on the committee is the first person to offer help and advice, and still puts himself forward to help out LAA in any way that he can.

The only thing left for me to say now is keep up with the good work and welcome aboard to all new committee members.

Andy Rowe, LAA Chair

5. To receive and adopt the **Treasurer's report** and accounts

I am receiving this year's affiliation fees, however there are still a number of clubs and universities that are yet to renew for this year 2022/23.

The accounts have now been audited for last year. I would like to thank Kim Doherty for doing them. Kim has highlighted a couple of things which need to be discussed. 1) there needs to be guidance on what the squad can claim regarding expenses, ie mileage, overnight accommodation and when this can be claimed. 2) what the officers on the committee can claim back regarding expenses.

Kim has given me, some advice as to what should be happening and has also offered to sit down in a couple of months to audit the accounts to make sure everything is going as it should.

A copy of the accounts is [available]. If you have any questions, I'm more than happy to answer them.

The accounts were audited by Kim Doherty – ML proposed them as a true record, seconded by RS – all agreed.

Thanks Angela Kellet, LAA Treasurer

6. To receive any other reports

**LAA secretary's report**

It has been quite a busy year.

LAA hosted the Junior and Senior intercounty matches – both seemed to go well, and the weather was kind on both days.

LAA hosted GNAM and we will host the NCAS Indoor in November.

LAA has had meetings of a subgroup to look at finances, basically to find out how much we can help our clubs and archers. Several areas were looked at including, Judges expenses, expenses for archers who shoot for the county, help for struggling clubs, bursaries etc.

This will be discussed at the committee meeting following the AGM, and it will be proposed that a file with all the information will be put on the LAA website.

I have also updated our 'Roles of Officers'

Several Officers stepped down this year after sterling service – luckily we have applicants for nearly all the posts and I wish every success to any new Officers.

LAA have a longstanding annual award, given to a person/persons who have greatly contributed to archery in Lancashire. We agreed to add a second award - for a person/persons who have contributed 'above and beyond' to archery in their own club.

AGB are continuing to work with Sport England around LGBTQIA issues, until a new document is produced, we work to the current ones.

I contacted AGB in August to ask about funding for juniors who compete for GB – at present they more or less have to fund themselves – I am still awaiting a reply.

Now we appear to be 'post Covid', most LAA clubs are functioning relatively well. However there have been some issues with hire of indoor halls, low membership and low numbers at some competitions. LAA will continue to support clubs wherever possible to move onwards and upwards from this 2 year dip.

Finally, I would personally like to thank Mark, Lorraine and Phil Morris and Roger and Jean Stretton for their advice and support in this busy year. Also let me thank all the Officers who have done so much to keep LAA moving forward – it hasn't all been easy.

Jude Lane, LAA Secretary

### **NCAS Rep – Jude Lane**

A Microsoft Teams meeting has been organised for the end of November for regional Chairs and Secretaries to meet with NCAS Chair Andrew Neal and RDO Yvonne Stead. The meeting is about –

- Communications
- County feedback on relationship with NCAS
- What support does your county need?
- Any other business
- Next steps

I will be contacting all clubs to get information from them to take to this meeting.

# Tournament Organiser

23<sup>rd</sup> October 2022

## LAA WA1440 2022

Took place on the 12<sup>th</sup> June 2022, at Assheton Bowmen. I would like to thank Assheton Bowmen for their help.

It was well attended. Everything seemed to go smoothly including getting the results out at the end with the help of Matt. I would like to Thank Matt for his help.

Expenditure		LAA WA1440 2022	
Target Faces both sizes	£0.00	None purchase, some sponsored by	Archery World
Judges	£21.97		
Judges Travel Expenses	£0.00	paid by LM from float provided	
Judges Refreshments	£30.00		
LP Gift	£5.99		
Raffle Prizes	£24.28		
Stationery	£0.00		
Tournament Refreshments	£17.49		
Record Status Fee	£70.00		
Hire of Bosses & Field Party	£390.00	As per agreement with Assheton	Bowmen
LAA Medals @ £2.40 each =	£40.80		17 Medal
<b>Total Expenditure</b>	<b>£600.53</b>		
Income			
Total Entries	1	£12 each	
	42	£14.00	
Raffle	£93.00		
Rose Badges Sales	£3.00		
	£600.00		
Entry Fees	0		
	£696.00		
Total	0		
		Total	£95.47
		Profit	£95.47

Although I have enjoyed being tournament organiser, I think it's now time to let someone else have ago. As I would like to concentrate on my treasurer duties for LAA and my judge role, as I'm working to becoming a regional judge. Many thanks to everyone who has supported me.

Thanks Angela Kellet  
**Outdoor Tournament Organiser**

23<sup>rd</sup> October 2022

## Indoor Tournament Report

The Indoor took place 6<sup>th</sup> March 2022, at Bamber Bridge. Please find below the expenditures for the tournament.

Expenditure		LAA WA1440 2022	
Target Faces both sizes	£0.00	None purchase, some sponsored by	Archery World
Judges Gift/Gift Bags	£18.70		
Judges Travel Expenses	£16.50		
LP Gift	£5.89		
Raffle Prizes	£24.99		
Stationery	£16.22	masking tape	
Pens - gift to archers	£140.40		
New Trophies	£182.61	Gent Barebow Visitor/Lady Longbow	Visitor/Medal Ribbons/Gent Longbow/Junior
		Gift Champion Timmins Cup	
New Trophies engraving	£98.40		
Tournament Refreshments	£54.00		
Volunteers Travel Expenses	£43.23		
Record Status Fee	£25.00	This Years	
Hall Hire	£594.00		
Hire of Bosses & Field Party	£400.00	20 bosses @ £15 per day each plus £100	
LAA Medals @ £2.40 each =	£24.00		
<b>Total Expenditure</b>	<b>£1,643.94</b>		
Income			
Total Entries	Senior	111	£12 each
	Junior	20	£8 each
Raffle		£95.00	
Entry Fees		£1,500.00	
Total		£1,595.00	
		Total Profit	-£48.94

Although I have enjoyed being tournament organiser, I think it's now time to let someone else have ago. As I would like to concentrate on my treasurer duties for LAA and my judge role, as I'm working to becoming a regional judge. Many thanks to everyone who has supported me.

Thanks Angela Kellet  
**Indoor Tournament Organiser**

## Wednesday 21<sup>st</sup> September 2022

### LAA Champs 2022

The Championships took place on Sunday 4<sup>th</sup> September 2022, which I thought was well attended.

We had 48 entries for the York/Hereford and 3 entries for the National.

Although Matthew helped with the scoring, it still took over an hour to produce the results.

The results were published fairly quickly and emailed to Archery GB. I haven't had anyone come back to me with any discrepancies.

Lancashire Outdoor Tournament 2022		LAA Champs	
Expenditure			
Record Status Fee	Sunday	£70.00	
Judges/LP Gift		£31.19	
Judges/Scorer Lunches		£30.00	
Raffle Prizes		£22.00	
Scorers Fee & Mileage		£37.60	
		£204.00	
Toilet Hire		0	
Target Faces		£0.00	none purchased
Stationery/Printing/Postage		£0.00	
		£430.00	£150 per day + £20 per boss
Bosses & Field Party		0	
LAA Medals with neck ribbon @ £3.05 each		£103.70	Qty 34
		0	
<b>Total</b>		<b>£928.49</b>	
Income			
Total Entries	York/Hereford	48	
	National	3	
		£114.00	
Raffle		0	
	York/Hereford	£576.00	
Entry Fees		0	
	National	£15.00	
		£705.00	
		Total Income	0
			-£223.49
<b>Total Profit</b>			<b>9</b>

### **County Coaching Officer**

The NCAS Coaching conference is being held next week in Salford, with over 80 coaches attending, and AGB representatives coming up.

Renewals are progressing as usual with a few late ones coming in due to Covid still, and some confusion still existing over the Safeguarding requirements.

The learning platform hive was terminated by AGB, doesn't look like an alternative is yet in place for coaches, which is disappointing.

Garry Partington

### **Senior Team Manager**

A successful year for the LAA senior team.

We took part in 2 matches; the National County Team Tournament at Lilleshall and the NCAS Inter Counties.

Some very good results from the National with wins for Ladies Barebow and Gents Longbow, silver for Ladies Recurve and good showings from Gents Barebow and Gents recurve. There were also bronze medals for recurve and longbow in the mixed teams and an overall win for the barebow team (ladies and gents).

The NCAS also resulted in wins in several categories including Barebow, Compound and Recurve and the overall wins. There were several individual wins also.

There were some difficulties with the record status for the shoot as AGB initially lost our application which was then sorted out by email conversation which they later also lost... I have since emailed again and received acknowledgement.

Paul Tittensor

### **Junior Team Manager**

My last AGM as junior officer. I have had a great time working with some amazing coaches, juniors and parents, but it's time to move on.

Josh Green has expressed an interest in running the juniors and has attended the last few training sessions and competitions. He has lots of ideas for expanding the junior role and I think he will be a great Junior Officer if voted in.

The numbers of juniors attending training sessions is still very much down on pre covid levels, but we are seeing some new faces coming through. We have had regular training sessions for

the juniors over the summer and there have been some new faces. We do still need to encourage juniors to come to the sessions.

Congratulations to Hallie Boulton on her gold medals at the European junior festival and the European junior Championships at Lilleshall.

Evie Finnegan has broken many county, regional and national records this year. She has also joined the senior squad to shoot for Lancs at the national team shoot.

William Addison is also shooting extremely well and has also been on the senior team.

#### LAA Junior Champs

Was held at Eccles on the 3<sup>rd</sup> September. The weather and venue were great.

Unfortunately, this was not very well attended this year with only 17 Lancashire Juniors and only 1 other archer. Many of the archers were new to archery, this was their first competition. Reasons suggested for this are: - End of summer, people on holiday or preparing for new term. Juniors ageing out, even more of a problem next year when the rules change. Elite juniors only looking for 720 scores so don't want to come to a Bristol's competition. Lots of AGB comps at the same time.

Is it possible to move the tournament back to June? Should we change the round?

NCAS Inter County was also held at Eccles on the 1<sup>st</sup> Oct. Eccles was again a fantastic venue. Hallie Boulton won best compound. Evie Finnegan won best barebow, Evie and Poppy Oldham Hickman won barebow team.

Again, many of the usual recurve juniors were not able to shoot because AGB hold a recurve training camp on the same weekend.

Part of the problem is that AGB don't seem to take account of planned events when they choose dates for their events, and we can't plan around them because they don't issue event dates till a week or two in advance.

Overall it has been a moderately successful year for Lancashire Juniors

Joanne Proctor

#### **Clout TO**

Nothing new to report since last meeting. Will be getting a webpage and entry forms up and running for the 2023 shoot very soon though.

John Caswell

#### **Clout Officer**

Unfortunately, this year I have not been able to carry out as many taster sessions or tasks as I would of liked due to a new job and family events. There was a clout taster session held on

20th March with 28 Archers attending and a few of these went on to attend the County Champs and achieved records and purple tassels.

I am more than happy to carry on next year and try my best to organise as much as I can, I just can't guarantee how much that will be with next year's commitments. I will always give everything my all I just don't know how next year will pan out. I will leave it in the Committees hands to decide if they want me to try and do what I can or if they prefer me to step down at least for the year, I understand either way but if they want me to try next year I will do my best to do what I can.

Roxanne Prime

### **Field Officer**

Nil to report

### **Records Officer**

Tournaments are now fully up 'n' running after Covid, although the numbers of archers attending are down.

More than 100 LAA County Record Claims have come in since November last year. These are mainly barebow, longbow & junior claims; across indoor, outdoor and clout. There have been occasional Ladies & Gents recurve & compound records, mainly in Field, but with a couple of target records.

One junior compound archer – who shoots as a senior GMB and who is currently Under 18 European champion – has been rather remiss in making claims. I will attempt to cajole her mother into submissions!

Certificates will be printed and given out at the LAA Indoor in March.

Mark Leach

### **Webmaster**

The LAA Website is very much a 'static' resource for LAA clubs & archers as it operated in conjunction with the more dynamic LAA Facebook page (a closed FB Group). I often find myself adding something to the LAA website, such as an LAA Tournament, and also adding the information to the LAA Facebook page.

One problem I have noticed is that I often cannot add web links onto the LAA FB page as Facebook mark these as spam and threaten to revoke my FB account. However, I can add entry form PDF files.

The LAA Website received more than 15,300 visits in the last year.

As well as Tournaments in Lancashire, I have been requested to update & tweak various pages, particularly the About/People section which lists the LAA Officers, Committee Members & Judges and outlines their roles.

The LAA Website can include galleries of photographs and videos, an on-line shop, and password protected member's areas. We are not fully utilising its capabilities at present.

The LAA home page hosted a video by Roger [& Jean] Stretton asking for archers to return post Covid. This video made quite a splash, even outside Lancashire!

Mark Leach

### **Safeguarding Officer**

Nil to report

### **SPOC**

2022 has been a busier year for judging although the numbers of shoots are increasing but with fewer numbers of archers.

All our Judges have done at least 1 shoot this year. We have participated in and assisted other counties with shoots as well as those in Lancashire, we have also had Judges attending the Youth Festival, European Youth Festivals and National Finals at Lilleshall National Sports Centre.

We are encouraged by the increasing use of the lanseo scoring system in the county. It appears popular with the athletes and can speed up the results production.

A number Judges attended the Regional Judge Conference in Wetherby. This conference was well attended by Judges this year.

Lancashire now has 11 judges, 1 National, 3 Regional, 3 County and 4 Candidates quite an increase over last year. We are always on the lookout for new judges.

Juliet Spedding has recently passed her regional exam and now just needs to complete her practical assessment before becoming a Regional Judge.

Christine Roberts has passed her county exam and similarly needs to complete her assessment.



We look forward to increasing numbers of Archers attending an increasing number of shoots in 2023.

Our only National Judge received a nomination for AGB Judge of the Year at the Annual Volunteer Awards.

Phil Morris

## 7. Election of officers for the forthcoming year

Treasurer/Affiliation Secretary. – Angela Kellet  
Secretary – Jude Lane  
NCAS Reps (2) – Mark Leach, Graham Burrows  
Tournament Organisers – Clout – John Caswell  
County Coaching Officer – Garry Partington  
Team Selectors (3) – Paul Tittensor, Craig Hobin, Dale Message  
Records – Mark Leach  
Field Officer – Barry Marsden  
SPOC – Phil Morris  
Webmaster – Mark Leach

The above officers all agreed to stand – To be voted on ‘en-masse’ Proposed AR, seconded RS – all agreed

The following roles were vacant due to members stepping down – **a vote of thanks for the fantastic work by all these officers was given.**

The vacant posts all had one nominee – the resumés from each nominee are attached. These were read out at the meeting.

Chair – nominee – Graham Burrows	Proposed JL, 2 <sup>nd</sup> AR	all agreed
Senior Team manager – Helen Brown	Proposed PT, 2 <sup>nd</sup> ML	all agreed
Junior Team Manager – Joshua Green	Proposed JP, 2 <sup>nd</sup> JS	all agreed
Tournament organiser – Joanne Proctor	Proposed RS, 2 <sup>nd</sup> JS.	all agreed
Safeguarding Officer – Zara Longlands	Proposed RS, 2 <sup>nd</sup> BM.	all agreed

Roxanne Prime, our Clout Officer, reported that her involvement this year would be limited – Harlie Mason offered to help with admin and organisation – an offer gratefully accepted by all.

We thanked these members for agreeing to stand and wish them all the best for the future.

## 8. To review the annual affiliation fees

AK proposed that the fees remain the same for the coming year, seconded by AR – all agreed.

9. Appointment of auditor

Kim Doherty kindly agreed to continue as Auditor – proposed by AK, seconded by AR– all agreed. Many thanks to Kim.

10. Consideration for alteration to the Constitution –

As you may remember, at the meeting following the 2021 AGM we discussed the format of the ‘meeting following the AGM’, and agreed that we would change this to an ordinary committee meeting.

At an ordinary committee meeting, items from the floor can be discussed and voted upon, so do we need to change the wording of the Constitution?

Please see current wording below. The bit in italics may need to change to something like – An ordinary Committee meeting will follow the AGM.

When the official business of the AGM is completed the Meeting shall be closed. *A General Meeting may follow immediately, at which items (previously notified to the secretary in writing, and duly circulated to clubs prior to the meeting) may be discussed and voted upon. Items from the floor may only be discussed.*

The change as written was proposed by JL and seconded by JP – all agreed

**To be actioned by JL**

11. To set the dates for the 2023 meeting. All the dates are on Saturdays starting at 2.00pm

February 4<sup>th</sup>

May 6<sup>th</sup>

August 12<sup>th</sup>

November 4<sup>th</sup> AGM + committee meeting